**Action Minutes Author: John Santias**

|  |  |  |
| --- | --- | --- |
| Meeting Date: | Meeting Time: | Meeting Place: |
| 23/4/18 | 8-10pm | DIscord |

**Members Present:**

|  |  |
| --- | --- |
| Member Name | Present |
| James Uprichard | Yes |
| Michael Bell | Yes |
| Emily-Jane Deering | Yes |
| John Santias | Yes |

**Decisions:**

* John completed the user creation, registration and user profile editing, but is unable to store information on the database. James will rework this and try get the website to store in the database.
* Emily continuing to work on the UI design, and start creating information for the website.
* Michael to get the dashboard page displaying the user’s upcoming bookings, announcements, and feedbacks.
* John will start on the booking system and get the pages exclusive to account holders.

**Assigned tasks:**

|  |  |  |
| --- | --- | --- |
| Team Member | Tasks Assigned on Meeting Date | Expected Completion Date |
| Emily-Jane Deering | Create an ERD diagram, UI design, | 25 April |
| Emily-Jane Deering | Logical and physical diagram | 25 April |
| James Uprichard | Create an ERD diagram | 25 April |
| James Uprichard | Data flow diagram | 25 April |
| Michael Bell | Justification of chosen architecture | 25 April |
| John Santias | Booking system | 4 May |
| James Uprichard | Link database to website users | 4 May |
| Emily-Jane Deering | Website information | 4 May |
| Michael Bell | Dashboard details, Booking system | 4 May |
| John Santias | User authentication | 25 April |

**Project Progress:**

|  |  |  |
| --- | --- | --- |
| Project Component | Status of Component | Delivery Date |
| User requirements | Completed | 28 February |
| User stories | Completed | 7 March |
| Story cards | Completed | 13 March |
| Release & Sprint plan | Completed | 21 March |
| Set up Django, Python, SQL on computer | Complete | 28 March |
| Install mysqlclient | Complete | 28 March |
| Component Diagram | Completed | 23 April |
| Website front-end | Complete | 1 April |
| ERD diagram | Incomplete | 23 April |
| UI design | Incomplete | 23 April |
| Justification of chosen architecture | Incomplete | 23 April |
| Logical and physical diagram | Incomplete | 1 April |
| Justification of chosen architecture | Incomplete | 23 April |
| Booking system | Incomplete | 4 May |
| Link database to website users | Incomplete | 4 May |
| Website information | Incomplete | 4 May |
| Dashboard details, Booking system | Incomplete | 4 May |
| User authentication | Incomplete | 25 April |

There were no reported issues during this meeting.